## SAINIK FINANCE & INDUSTRIES LIMITED

Regd. Office: 129, Transport Centre, Rohtak Road, Punjabi Bagh, New Delhi-110035 E-mail: <u>legal.secretarial@sainikmining.com</u> website: <u>www.sainikfinance.com</u> Tel: 011-28315036 Fax: 011-28315044 CIN: L26912DL1991PLC045449

## **NOTICE TO MEMBERS**

**NOTICE** is hereby given that the 23<sup>rd</sup> Annual General Meeting (AGM) of the Company is scheduled to be held on Wednesday, 30<sup>th</sup> September, 2015 at 9.30 A.M at Farm House of M/s Kapil Constructions Private Limited, Kishangarh - Mehrauli Road, Near Maa Anandmai Ashram, New Delhi-110 057, to transact the business as set out in the Notice convening the 23<sup>rd</sup> AGM. The Company has completed the dispatch of the said Notice along with Annual Report for the financial year 2014-15 and other documents on Friday, 04<sup>th</sup> September, 2015 to the members holding shares as on 28<sup>th</sup> August, 2015 (cut-off date for the purpose of dispatch of Notice), (i) through email at their registered email ID; and (ii) through physical copy to the Members who have not registered their email ID, through prescribed mode. Members desiring to receive the said document in physical form will continue to get the same in physical form free of cost, upon request.

Notice of the 23<sup>rd</sup> AGM and the Annual Report 2014-15 are being displayed and made available on the website of the Company <u>www.sainikfinance.com</u>. These documents are also available for inspection by the Members at the Registered Office of the Company during working hours on any business day.

**NOTICE IS FURTHER** given that pursuant to Section 91 of the Companies Act, 2013, Rule 10 of the Companies (Management and Administration) Rules, 2014 and Clause 16 of the Listing Agreement, the Register of Members and Share Transfer Books of the Company shall remain closed from Saturday, 26<sup>th</sup> September, 2015 to Wednesday, 30<sup>th</sup> September, 2015(both days inclusive) for the purpose of holding Annual General Meeting of the Company.

**NOTICE IS FURTHER** given that pursuant to the provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, ('the Rules') as amended and Clause 35B of the Listing Agreement, members holding shares in physical or dematerialized form, as on the cut-off date i.e. Friday, 25<sup>th</sup> September, 2015, may cast their vote electronically on the business as set out in the Notice of the 23<sup>rd</sup> AGM of the Company through e-voting platform of Indus Portfolio Private Limited, the Share Transfer Agent of the Company through its portal www.indusinvest.com. The detailed procedure/instructions for e-voting are contained in the Notice of the 23<sup>rd</sup> AGM. Members, who do not have access to e-voting facility, may cast their votes using the ballot form.

User ID and password for e-voting is sent in the email where Notice is sent by email and is printed on the ballot form sent along with Notice where Notice is sent in physical form. Shareholders, who become members of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. Friday, 25<sup>th</sup> September, 2015 may obtain the User ID and password for e-voting by sending an email intimating DP ID and Client ID/Folio No. at <u>bharat.b@indusinvest.com</u> or can vote through ballot form, to be downloaded from the Company's website <u>www.sainikfinance.com</u>.

E-voting period ("remote e-voting") shall be open from Saturday, 26<sup>th</sup> September 2015 (9.00 a.m.) till Tuesday, 29<sup>th</sup> September, 2015 (5.00 p.m.). Remote e-voting shall not be allowed beyond 5.00 p.m. on Tuesday, 29<sup>th</sup> September 2015. Members may alternatively vote through ballot form sent along with the Notice. In case of voting by ballot form, the ballot form duly completed and signed should reach the Scrutinizer appointed by the Board of Directors, by 5.00 p.m. on Tuesday, 29<sup>th</sup> September, 2015. Ballot forms received after the said date will be considered as invalid.

Members whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on Friday 25<sup>th</sup> September, 2015 only, shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.

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The Company shall provide voting by members present at the venue of the AGM either through e-voting or ballot form. Members may participate in the AGM even after exercising their right to vote through e-voting/ballot form as above, but shall not be eligible to vote again at the meeting.

In case of any grievance in connection with the facility for e-voting, the members may contact:

## For Sainik Finance & Industries Limited

Place: New Delhi Date: 04<sup>th</sup> September, 2015 Sd/-Kuldeep Singh Solanki Director DIN: 00009212